



MEMO / NOTE DE SERVICE

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| To / Destinataire | Mayor and Members of Council | File/N° de fichier: |
| From / Expéditeur | Director, Rail Construction Program Transportation Services Department | |
| Subject / Objet | O-Train Light Rail Transit Stage 2 Technical Evaluations | Date: January 23, 2020 |

This memorandum is to advise Members of Council that the City of Ottawa is releasing additional documentation (further to the information released in August 2019) relating to the Stage 2 Project procurement process.

The Office of the Auditor General's 'Audit of Stage 2 Light Rail Transit (LRT) Project Procurement,' as presented to Audit Committee on November 26, 2019, found that the procurement of the Stage 2 Trillium Line Project was undertaken in a manner that was fully consistent with the parameters in the Request for Proposals (RFP) and the Council-approved delegation of authority. The audit concluded that staff fully complied with the delegated and reporting authority requirements of this RFP.

With the completion of the audit and recent release of similar information for the Stage 1 procurement process, the following documents are attached for your consideration:

- Trillium Line Extension Technical Evaluation Consensus Presentation (October 3, 2018);
- Trillium Line Extension Technical Evaluation Consensus Presentation (October 23, 2018); and,
- Confederation Line Extension Technical Evaluation Consensus Presentation (December 7, 2018)

The Technical Evaluation Consensus Presentations contain information relating to the evaluation teams, process, results, comments and summaries of the bid submissions for each of the six (6) proponent teams for the Confederation Line and Trillium Line extension procurements. The Bid Evaluation Steering Committee (BESC) received the presentations following the completion of the technical evaluations for each extension project. As noted previously, the BESC's role during the procurement was to ensure that the process was conducted by staff and advisors in accordance with the Request for Proposal (RFP) requirements.

As it relates to the Stage 2 Trillium Line Project procurement, Members of Council will note that BESC received Technical Evaluation Consensus Presentations on October 3 and 23, 2018. Following the October 3, 2018 presentation, BESC raised concerns that the technical evaluations considered criteria not specifically outlined in and/or contemplated by the RFP. The concerns that the BESC raised regarding criteria outside the parameters of the RFP were re-evaluated by the

technical evaluation team and adjusted, if deemed necessary. The results of this process were presented to BESC by way of a second Technical Evaluation Consensus Presentation on October 23, 2018, and the Executive Steering Committee on October 26, 2018.

As permitted within the RFP process, without having disclosed the identity of any of the proponents, ESC exercised the discretion on October 26, 2018 to permit staff to continue evaluating one of the Trillium Line proponents that met the completeness and technical compliance review requirements but did not meet the 70% threshold for technical evaluations. Both the BESC and ESC felt that the use of discretion for the technical evaluations to continue one team through the process was appropriate and is in the best interests of the City and taxpayers.

In terms of process, the aggregate financial and technical scores are used to rank submissions. In the case of the Trillium Line, the team with the lowest technical score had the highest aggregate score and was consequently ranked first in the evaluation process. This team was designated as the First Negotiation Proponent (FNP) following the ranking process.

Following the ranking, a series of meetings were held with the FNP to resolve all technical concerns noted during the technical evaluation process. Following resolution of all concerns, the FNP was designated the Preferred Proponent and presented to Council for approval. As stated by the Auditor General, all technical requirements of the RFP were met.

Should you have any questions about the information provided in this memo, please do not hesitate to contact me at extension 52718.

Original signed by Michael Morgan

c.c. Senior Leadership Team
Transportation Services Departmental Leadership Team
Director, Public Information and Media Relations